

Board Policy Workgroup
9.9.13

Don Caughey
Michael Papadapolous
Jeff Kipilman
Allen Wheeland
Judy Hadley
Sue Bartlett
Ani Haines (notes)

Agenda:

Checking in on what we have done, and next steps.

What have we done:

Papadap: The notes are important to record decisions.

Don: Focused on a positive tone for governance, and in the documentation thereof.

Papadap: I have prepared a pre-amble that may need more work on it. Also looking at core values and program charter. Is seeking further guidance from the drafts he'll send.

Allen: Thinks the rotation calendar is key- Gene included a rotation calendar, seems a good tool.

Ani: Has written an introduction to the Volunteer Section, and is updating the Volunteer Rights and Responsibilities. Invites feedback from group.

Jeff: Has written a couple of pieces for the station management section. Has redrafted them.

Judy: Is to be working on the Stn Mgr section, too- can she get into the loop?

She wants to see an evaluation process conducted by the employee (self-eval), staff, public input, and board.

Suggests that the station manager's calendar is posted for public.

Don: Has had positive experience with self-eval as part of a performance evaluation in prior work.

Ani: We have had self-eval as part of the evaluation process, at various times in the past. We have had public input in all performance evaluations.

Sue: Had question about minutes- sent out minutes from last meeting, and thinks they may have been too detailed. What do we want in the minutes.

Group: Highlights only- decisions and firm suggestions.

Sue: Has suggestion regarding performance evaluation process- a 360 review includes feedback from above, below, and peers.

Next steps:

September 23rd, next meeting.

By then we should have done-

- Station Management section
- drafts of all sections of the Gene Bradley Fixing the BPM – A Modest Proposal

We have a goal of finishing the draft of the Governance Manual